



**HENDRICKSON**  
— BAND & GUARD —

**2023-2024**  
**Handbook**

## Table of Contents

Band Staff Contact Info	3
Calendar of Events	4-5
Finances	5
Finances & Ensembles	6
Attendance Protocol	7
Academics and Grading Policy	8
Facility Expectations	9
Online and Social Media Policy	9
Disciplinary Procedure	10
Rehearsal Safety Requirements	11
Football Game Day Expectations & Materials	11
Uniform and Inspection Expectations	12
Uniform Financial Responsibility	12
Transportation	13
Alternate Transportation	13
Decorum in the Stands	14
Equipment Usage & Financial Responsibility	14
Auditions	14
Solo and Ensemble Contest	15
Private Lessons	15
Band and Guard Lettering Requirements; Student Leadership	16
Boosters and Booster Fees	17
Handbook Acknowledgement Form	18

## 2023-2024 Hawk Band Staff Contact Info

James Hairston, Director of Bands

[james.hairston@pfisd.net](mailto:james.hairston@pfisd.net)

(512) 594 -1166

Isaac Medina, Associate Director of Bands

[isaac.medina@pfisd.net](mailto:isaac.medina@pfisd.net)

(512) 594 -1162

Nicole Davis, Assistant Director of Bands

[brenda.davis@pfisd.net](mailto:brenda.davis@pfisd.net)

(512) 594 -1164

Nathan Zamora, Director of Percussion

[nathan.zamora@pfisd.net](mailto:nathan.zamora@pfisd.net)

(512) 594 - 1165

Tyler Hecks, Director of Color Guard

[tyler.hecks@pfisd.net](mailto:tyler.hecks@pfisd.net)

(512) 594 - 1170

Information about our organization, including the band calendar, can be found on our website:

[www.hawksband.org](http://www.hawksband.org)

### **PFISD Fine Arts & Hawk Band Mission Statements**

The mission of the PFISD Band Department is to provide a world-class music education with a commitment to excellence in all facets of our students' lives.

The Robert E. Hendrickson Hawk Band promotes the highest standards of musicianship and character. Through hard work and dedication, anything is possible.

## 2023-24 Calendar of Events

### Summer Band

- 7/17-7/20: Percussion & Color Guard Camp
- 7/21: Leadership Camp
- 7/24: Rookie Camp & Registration Night
- 7/25-7/28: Full Band Camp & Registration Night
- 7/28: Hawk Watch - 7:00pm @ HHS
- 7/31-8/4: Full Band Camp
- 8/4: Lip Sync Battle - 6:00pm @ HHS
- 8/7: Full Band Camp - 6:00-8:00pm
- 8/7: Band Preview Performance - 8:00pm @ Pfield Stadium

### Football Games

- 8/24: Belton HS vs HHS (The Pfield) - 7:00pm
- 8/31: HHS vs Ellison HS (Away) - 7:00pm
- 9/7: HHS vs McNeil HS (Away) - 7:00pm
- 9/22: Glenn HS vs HHS (The Pfield) - 7:00pm
- 9/29: HHS vs Georgetown HS (Away) - 7:00pm
- 10/6: A&M Consolidated HS vs HHS (The Pfield) - 7:00pm
- 10/13: Cedar Park HS vs HHS (The Pfield) - 7:00pm
- 10/19: HHS vs Leander HS (Away) - 7:00pm
- 10/27: Eastview HS vs HHS (The Pfield) - 7:00pm
- 11/3: HHS vs College Station HS (Away) - 7:00pm
- 9/22: Middle school night - Glenn HS vs HHS (The Pfield) - 7:00pm**
- 10/27: Senior Night - Eastview HS vs HHS (The Pfield) - 7:00pm**

### Marching Contests

- 9/9 - Aldine Drumline Contest (Percussion Only)
- 9/16: Fall Marching Camp 8:00am-12:00pm @ HHS
- 9/23: BOA Austin
- 9/30-10/1: BOA Midland
- 10/14: BOA Prosper
- 10/17: UIL Region Marching Concert
- 10/28: UIL Area Marching Contest
- 11/5 - 11/7 - UIL Texas State Marching Contest

## Concerts, Auditions, and Evaluations

9/26: TMEA Jazz Auditions  
10/2 - Pfestival of Bands (The Pfield)  
11/13: TMEA Region Orchestra Auditions  
11/27 - 28: TMEA Region Jazz Clinic and Concert  
11/30 - 12/2: TMEA Region Orchestra Clinic and Concert  
12/ 8 - 9: TMEA Region Band/Percussion Auditions  
12/18 - HHS Band Winter Concert @ HHS PAC (6:30pm)  
1/6: TMEA Area Band Auditions  
1/19-20: TMEA Region Clinic & Concert  
2/3: Main Street Festival @ HHS  
2/7-10: TMEA Convention  
2/24: UIL Solo and Ensemble  
3/25: HHS Band Pre-UIL Concert  
4/6: TCU Percussion Festival  
4/8-9: UIL Concert and Sight Reading Evaluation  
4/27 - Hendrickson Young Artist Competition  
5/4: Percussion Ensemble Concert  
5/13: HHS Percussion Solo Recital  
5/15-17: HHS Band Spring Marching Camp  
5/20: HHS Spring Band Concert  
TSSEC (TBD)  
Varsity Winter Guard Camp (TBD)  
JV Winter Guard Camp (TBD)  
Additional Winter Guard Camps  
TCGC Winter Guard Competitions (TBD)  
TCGC Winter Guard Area & State Contest (TBD)  
WGI Competitions (TBD)  
Local Solo and Ensemble (TBD)

## ACT/SAT Dates

As students are preparing for the ACT/SAT in the fall, we highly encourage avoiding dates that conflict with band activities. Below are the 2023-24 ACT and SAT dates that conflict with our schedule. Please consider alternate dates.

- December 2 - SAT conflicts with TMEA Region Orchestra Clinic/Concert

## Finances

There are many costs associated with the functionality of the Hawk Band and Guard. These costs are funded by the district, the band booster organization, sponsorships, and our members' families. The following fees may apply to our members based on their level of involvement

- 2023-24 Required Band Fees (see next page)
- Pfisd Instrument/Equipment Usage Fee - \$75.00 (contract required)
- 2024 UIL Solo & Ensemble - \$12.00 per event plus accompanist fee (\$50-\$75)
- Band & Guard Merchandise can be found [HERE](#)
- Winter Guard Fees (Will be released in November)



# 2023-2024 Band & Guard Dues/Fees

Educational Enchantment - \$345  
(Techs, Props, Transportation, etc.)

Meals - \$300

Merchandise - \$55

**TOTAL FEES \$700**

## Payment Schedule

July 1st - \$175

August 1st - \$175

September 1st - \$175

October 1st - \$175

Up to \$50 per student can be discounted from the dues by signing up for 2 shifts (\$25 per shift) at TSSEC. Multiple students will require more shifts. These shifts don't have to just be worked by one person. Spouses, friends, and family can help. By signing in and then checking out after shifts, with the student name recorded, you will receive the credit.

For further breakdown details please email:  
[hawkbandpresident@gmail.com](mailto:hawkbandpresident@gmail.com)

## Ensembles

### I. UIL Marching Band Season—Summer/Fall

All Hawk Band members attend all marching band rehearsals & events.

- Wind Ensemble & Front Ensemble (Period 1/5)
- Philharmonia & Battery (Period 2/6)
- Symphonic Winds & Concert Winds (Period 3/7)
- Colorguard (Period 4/8)

### II. UIL Concert Band and Winterguard Season—Winter/Spring

All Hawk Band members attend all concert band rehearsals & events.

- Wind Ensemble (Period 1/5)
- Philharmonia (Period 2/6)
- Symphonic Winds & Concert Winds (Period 3/7)
- Colorguard (Period 4/8)

\*Percussionist will be distributed throughout all concert bands by audition

### III. Extracurricular Activities—Winter/Spring

- JV Winterguard
- Varsity Winterguard
- Percussion Ensemble
- Jazz Ensemble I
- Jazz Ensemble II
- Pit Orchestra/Musical
- Solos and Ensembles (UIL and Local)
- Hendrickson Young Artist Competition
- Chamber Music Ensemble

## **Weekly Marching Band Schedule**

- Monday - 7:00 am – 8:30 am
- Monday - 6:00 pm – 8:30 pm
- Wednesday - 7:00 am – 8:30 am
- Thursday - 7:00 am – 8:30 am
- Friday - 7:00 am – 8:30 am

Wind and Percussion sectionals will be scheduled before and/or after school during concert season. This schedule will be communicated in advance and attendance will be required.

Members should arrive 15 minutes earlier than the scheduled rehearsal time with the necessary gear needed for the rehearsal. Section leaders may call additional sectionals with director approval. Students are expected to attend all rehearsals, sectionals, competitions, and performances. Students should refer to the The [Hawk Band Calendar](#) for exact rehearsal and performance dates.

## **Attendance Standards & Protocol**

- Students & parents should refer to the calendar frequently for rehearsal and performance dates. The calendar can be found at <http://www.hawksband.org/calendar> or on the band app
- Rehearsals, performances, and competitions should NEVER be missed unless there is an illness, family emergency, or special circumstance communicated well in advance
- Unexcused absences from a performance may result in a student losing their role in the production at the discretion of the directors.
- Unexcused absences from rehearsal may result in a probationary status and could prevent a student from performing in the contest and/or game that week. The directors determine whether or not an absence is excused or unexcused
- Recurring or excessive excused OR unexcused absences may lead to a student losing their role in the marching band, concert ensemble, or color guard at the director's discretion
- Directors must be given at least 48 hours advance notice if a student will be absent from rehearsal
- To report an absence, parents should email [isaac.medina@pfisd.net](mailto:isaac.medina@pfisd.net)
- A confirmation email will be sent to the parent once the Absence Request form is submitted
- Emergencies causing a student absence should be directly communicated by a parent to Mr. Medina on the bandapp or email.

## Academics & the UIL “No Pass, No Play” Policy

The Hawk Band values academic proficiency. Many Hawk Band students are enrolled in Honors and AP Classes. Numerous AP Scholars and National Merit Scholars in the Hawk Band program have successfully balanced the demands of the band and their academic coursework.

In compliance with University Interscholastic League (UIL) eligibility regulations, students in the Hawk Band must pass all classes with a 70 or above. Ineligible students cannot travel with the band or perform at football games, or marching competitions. To quote UIL guidelines, “In the event an ineligible contestant participates in any music competition, knowingly or unknowingly, the minimum penalty shall be forfeiture of the ratings and awards.”

**Primary vs. Secondary Academic Policy:** A student in a primary position is expected to pass all classes. If a student has a grade below a 70 in any class, at any time in the season, their position may be changed from primary to secondary. This is to protect the band from marching holes in the drill. Students may be subject to submitting weekly grade snapshots in an effort to constantly monitor their grades.

## PFISD Grading Policy

<b>Major Grades 4 or more per quarterly grading period</b>	<b>Minor Grades 10 or more per quarterly grading period</b>
Category Weight <b>70%</b>	Category Weight <b>30%</b>
<ul style="list-style-type: none"><li>• Marching band performance</li><li>• Local and region etude performance</li><li>• Local or UIL solo</li><li>• Concert band performance</li></ul>	<ul style="list-style-type: none"><li>• Preparation/participation in class</li><li>• Independent practice &amp; progress</li><li>• Benchmarks (pass-offs)</li><li>• Weekly Grade Snapshots</li></ul>



## **Facility Expectations**

- No food, gum, or drinks are allowed in the band hall or band facilities.
- Only band and colorguard students are allowed to enter and use the facilities.
- The practice rooms are not to be used for any reason besides practicing.
- Facilities should be used for their intended purpose.
- Be considerate of Private Lesson Staff. Practice room priority must always be given to lessons taught by staff.
- The band hall and its facilities should be cleaned/maintained regularly by students.
- Students should not enter the band hall unless a director is present.
- Students are not allowed to use the band office computers, phones, copiers or equipment without permission.
- Be respectful of groups rehearsing in the band hall and do not disturb them.
- Do not leave valuables unlocked or unattended in the band hall, practice rooms, and dressing rooms.
- Instrument lockers shall remain locked and clean.
- All students should be considerate of the directors' requests for assistance and/or performance of tasks around the band hall.

## **Online and Social Media Policy**

Students must maintain a high standard of online and social media conduct. It is the responsibility of students to ensure that private or public member-led conversations, group chats, and websites are appropriate, and to follow the PFISD Student Code of Conduct.

It is also the students' responsibility to immediately report instances of inappropriate behavior to a band director. Any online or social media communication such as Facebook, Twitter, Instagram, Snapchat, the Band App, emailing or texting is subject to scrutiny by the band directors, teachers, and PFISD administrators.

## Disciplinary Procedure

Hawk Band members are expected to follow all school and district rules including the [PFISD Student Code of Conduct](#) and the [PFISD Fine Arts Handbook](#). Violation of any expectations laid forth by band staff, school, or school district may result in the following:

1. Conference with student/warning
2. Conference with parent
3. Conference with grade-level principal
4. Probationary contract ([see attached](#))
5. Expulsion from band program
6. Other (as designated by school administration)

Students & parents should speak with band directors directly and as soon as possible to address concerns. Failure to follow the PFISD Student Code of Conduct may result in removal from the program. Excerpt from the [PFISD Handbook](#):

## Standards of Behavior

Sponsors of student clubs and performing groups such as the band, choir, and drill and athletic teams may establish standards of behavior—including consequences for misbehavior—**that are stricter than those for students in general**. If a violation is also a violation of school rules, the consequences specified by the Student Code of Conduct or by board policy will apply in addition to any consequences specified by the organization's standards of behavior."

## Marching Band Rehearsal Safety Requirements

Practices are held on the marching band parking lot. Texas weather can be extremely hot, so plan accordingly. The PFISD temperature protocol is found [here: p. 18](#). On unusually hot days, the Fine Arts Director will determine a course of action in the best interest of students. The directors will constantly monitor the weather conditions and make adjustments as necessary for the safety of the students.

- Shirts are mandatory. Attire for all marching band rehearsals includes shorts, practice shirt, hat or cap, athletic shoes (converse-style is not acceptable), & socks.
- Sunglasses and sunscreen are strongly encouraged.
- Students must bring their individual Hawk Band/Guard water jug clearly labeled with their name to all rehearsals. Students should not share water bottles.
- Students should immediately notify a band director if dizzy, weak, or injured.

## Football Game Day Expectations & Materials

On game days, the band will rehearse and run through the half-time show. Practice takes place in the HHS football stadium starting promptly at 7am. The HHS Band Boosters provide meals on all game days and at contests as per the required meal plan. Home games will take place at the Pflugerville Pfield. There are Thursday and Friday football games, so plan accordingly.

Band Inspection Checklist	Color Guard Inspection Checklist
Black marching shoes Black socks T-Shirt for under the uniform Blue Hawk Band Dri Fit for Games Show Shirt for Competitions Section Shirts when appropriate Flip Folder & Music Instrument Water Jug	Uniform Gloves All Equipment Tape Shoes Performance Make-Up Water Jug

## **Uniform and Inspection Expectations**

Students should report to inspection early prior to games and performances. Students that do not fully pass inspection will sit out 1 quarter during the game. Inspection criteria:

1. Proper wear, fit, and condition of uniform and all parts.
  - No exposed jewelry, including earrings. Earrings should be covered with bandaids. No distracting makeup
  - No unnatural hair colors (no blue, purple, green, pink, etc).
  - Plan ahead - hair needs to be dyed a natural color by the first football game. Hair should be neatly kept so that it does not reach the collar of the uniform. Long hair should be styled in a bun.
  - Black, gray, or navy headbands can be worn.
  
2. Condition of equipment
  - Brass: horns polished
  - Woodwinds: horns polished & at least two good reeds
  - Percussion: battery sticks taped correctly & instruments polished
  - Colorguard: all equipment properly taped; all silks checked for wear and tear
  - Flip folder in superior condition, labeled, with all music. Hawk Band water jug.

## **Uniform Financial Responsibility**

It is the responsibility of each band member to track uniform parts for every marching and concert performance, respectively. If any parts of the uniform are lost or damaged beyond normal wear, students are financially responsible for the full value of the replacement. All uniforms will remain in the uniform room except when in use or during laundering.

## **Transportation**

All transportation to events will be on buses. Riding the bus is a privilege, not a right, and members are subject to suspension from bus travel if PFISD [Fine Arts](#) (p.15) or Hawk Band expectations are violated.

1. Students must travel with the group.
2. Remain seated at all times.
3. Talking is to be kept at a reasonable level. Screaming, yelling, etc. is not acceptable.
4. Hawk Band members must act in a dignified manner at all times.
5. Keep all body parts and belongings inside the bus at all times.
6. Only headphones are permitted; no external speakers.
7. Bus lists will be made prior to the first game and students must remain on their assigned bus.
8. No public displays of affection.

## **Alternate Transportation**

This is discouraged. If for some reason, a Hawk Band member requests to ride with parents either to or from a band event, written notice and director approval is required, as per district policy. Only an adult driver has permission to transport students to or from an event. Student drivers holding a driver's license may not transport any student other than themselves. Prior to leaving an event, members must inform their specific bus chaperone.

[Alternate Transportation Form](#)

## **Decorum in the Stands**

1. Hawk Band members are expected to act in a dignified manner at all times. This includes following the [PFISD Student Code of Conduct](#).
2. Once in the stadium, students should remain in their respective sections. Non-band members, including alumni, are not allowed in the band area at any time.
3. All students must have their music in a flip folder.
4. No food, drink or gum. Only food & drink provided by boosters is permitted.
5. Permission from a drum major is required to use the restroom. Never go to the restroom alone.
6. Members must wait to use the restroom until the third quarter, unless there is an emergency.
7. Members should not play their instruments unless the entire band is performing.

## **Equipment Usage & Financial Responsibility**

The utmost care for school-owned instruments, props, uniforms and equipment is expected. Equipment of all kinds should be handled delicately. If any instruments, props, uniforms, or equipment are lost or damaged beyond normal wear, students are financially responsible for the full value of the replacement.

[School-owned instrument users pay a fee of \\$75 annually and must agree to the terms of this contract.](#) Most band members are expected to provide their own instruments, in special cases (such as percussion, color guard, low brass, or other larger instruments), school owned equipment may be available for rent. The usage fee is \$75 per year. Students who play more than one rented instrument in a semester pay only one rental fee. The fee may be waived if the family can demonstrate severe financial hardship or if the student is playing a secondary instrument at the specific request of the directors to help the band's instrumentation.

## **Auditions**

There will be two major auditions at the end of the spring and fall semesters to place students in their appropriate band classes and/or to assign parts or chair placements within each ensemble. Students will be evaluated by the directors and/or independent adjudicators. Chair placement within a band may change during the semester at the director's discretion.

## **Solo and Ensemble Evaluations**

All Hawk Band members are required to participate in either the local or UIL Solo & Ensemble Contest. TSSEC (Texas State Solo and Ensemble Contest) is not required, but highly encouraged.

Students who enroll in UIL solo and ensemble will be responsible for the entry fee and accompanist fees associated with this event.

## **Private Lessons**

The Robert E. Hendrickson High School Band strongly encourages 100% participation in the private lesson program. In cases of financial hardship, students can obtain an HHS Band Booster scholarship application, available upon request at the beginning of each semester.

All applications for the booster lesson scholarship should be submitted to [hawkbandscholarships@gmail.com](mailto:hawkbandscholarships@gmail.com) by the first week of school in August for the fall semester, and the last week of school in December for spring semester.

- Students should [register here](#) for private lessons to request a teacher assignment.
- Private lessons are 30 minutes, typically weekly.
- Most lessons are scheduled during the student's band class period.
- If a student is unable to attend a lesson, they are expected to communicate with the private instructor 24 hours in advance. If advanced notice is not given and the student does not show up for the lesson, payment for that lesson is still required
- 

If you are interested in signing up for private lessons, please contact Mr. Medina at

## **Band & Guard Lettering Requirements, PFISD Policy**

Students may earn a letter jacket when they have met any of the following criteria:

- The student has completed three years of high school band/color guard and is enrolled in band/color guard for their senior year.
- The student is enrolled as a senior in color guard and has participated in any combination of three winter guard or marching band seasons.
- The student qualifies for Area or All-State Band.
- The student qualifies for an All-Region ensemble twice in high school (Band/Jazz/Orchestra).

The student is an underclassmen and has fulfilled all three of the following requirements:

- Made a region ensemble once (Band/Jazz/Orchestra)
- Has remained eligible for at least one entire year in high school
- Has been enrolled in private lessons continually for at least 2 years in high school

## **Student Leadership**

The Hawk Band gives students the opportunity to develop leadership qualities. As a member of the Hawk Band, all students will be in an environment to develop their leadership and interpersonal skills. Student leaders are responsible for the majority of the tasks of operating a successful band program. The band directors will delegate a large number of jobs to students not only to make the logistics of running the band easier, but also to develop responsibility in students. The student leaders go through an extensive audition process in order to be selected and are held to the highest possible standards.

Student leadership positions include:

- Drum Major
- Section Leader
- Color Guard Captain
- Band Council
- Librarian
- Quarter Master (uniforms)
- Historian



Leadership auditions are held in the spring each year and are available to all Hawk Band members who have completed at least one year with the program.

## **Boosters & Booster Fees**

Mission Statement: The Hawk Band Booster organization is dedicated to supporting students, directors, and the band program in creating, producing, and performing the best possible marching and concert program. [UIL Booster Guide](#)

The Hawk Band Boosters charge between \$400-\$700 annually for Marching Band Packages. Additional fees apply to Winterguard. Scholarships are offered annually by the Boosters for Marching Band Packages and Private Lessons.

Hillarie Smith, Band Booster President  
[hawkbandpresident@gmail.com](mailto:hawkbandpresident@gmail.com)

## **Band Handbook Acknowledgement Form 2023-2024**

### **Digital signature**

<https://forms.gle/v2c8N4wKrx1UfD9u8>