



# HENDRICKSON

## — BAND & GUARD —

# Handbook

## 2021-2022

### **Mission Statements - PFISD Fine Arts & Hawk Band**

The mission of the PFISD Band Department is to provide a world-class music education with a commitment to excellence in all facets of our students' lives.

The Robert E. Hendrickson Hawk Band promotes the highest standards of musicianship and character. Through hard work and dedication, anything is possible.

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## **2021-2022 Hawk Band Staff Contact Info**

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# Calendar of Events

## Summer Band

- 7/19-7/22: Percussion & Color Guard Camp
- 7/23: Leadership Camp
- 7/26: Rookie Camp
- 7/27-7/30: Full Band Camp
- 7/30: Hawk Watch
- 8/2-8/5: Full Camp Camp
- 8/6: Lip Sync Battle
- 8/7: Full Band Camp
- 8/9: Full Band Camp & Preview Performance

## Football Games

- 8/27: HHS vs Steele HS (away)
- 9/2: Killeen HS vs HHS (The Pfield)
- 9/10: HHS vs Belton HS (away)
- 9/24: HHS vs Weiss HS (The Pfield)
- 10/1: HHS vs Cedar Park HS (away)
- 10/8: Georgetown HS vs HHS (The Pfield)
- 10/14: Manor HS vs HHS (The Pfield)
- 10/21: HHS vs Anderson HS (away)
- 10/29: Leander HS vs HHS (The Pfield)
- 11/5: HHS vs. Pflugerville HS (The Pfield)

## Marching Contests

- 9/25: BOA Austin
- 10/2: BOA Midland
- 10/9: Texas Marching Classic
- 10/16: PFISD Marching Festival
- 10/19: UIL Region Marching Contest
- 10/23: UIL Area Marching Contest
- 10/30: BOA Waco
- 11/5-11/6: BOA San Antonio Super Regional

## Concerts, Evaluations, and Auditions

9/18: TMEA Jazz Auditions  
9/27: Pflugerville ISD Pfestival of Bands  
10/11: TMEA Jazz Recordings  
12/11: TMEA Region Band Auditions  
1/8: TMEA Area Band Auditions  
1/21-22: TMEA Region Clinic & Concert  
2/9-12: TMEA Convention and Clinic  
2/18-19: TMEA Region Jazz Clinic & Concert  
2/26: UIL Solo and Ensemble  
Varsity Winter Guard Camp (TBD - December)  
JV Winter Guard Camp (TBD - December)  
Additional Winter Guard Camps (TBD)  
TCGC Winter Guard Competitions (TBD)  
TCGC Winter Guard Area & State Contest (TBD)  
WGI Competitions (TBD)  
4/6-4/10: WGI World Championships (Dayton, OH)  
PreUIL Concert & Sightreading Evaluation (TBD)  
4/20-22: UIL Concert and Sightreading Evaluation  
Jazz Community Performances (TBD)  
Spring Concert (TBD)  
Band Banquet (TBD)  
Spring Marching Showcase (TBD)  
TSSEC (TBD) (HHS)  
Pflugerville Deutschen Fest (TBD)

## ACT/SAT Dates

As students are preparing for the ACT/SAT in the fall, we highly encourage avoiding dates that conflict with marching band activities. Below are the 2021-2022 ACT and SAT dates that conflict with our schedule. Please consider alternate dates

- Conflicting SAT Dates: October 2nd (BOA Midland) November 6th (BOA San Antonio)
- Conflicting ACT Dates: October 23rd (UIL Area), December 11th (Region band auditions)

## Finance

UIL Solo and Ensemble Entry Deadline 2021

Instrument Usage Fee 2020-2021: **\$75**

Band & Guard Merchandise ([Store](#))

- Rookies: Ranges from **\$120-\$240**
- Returners: **No cost** unless items need to be replaced

Band Fees: **\$450**

- \$150 due June 1st - *1st payment (non refundable)*
- \$100 due July 1st - *2nd payment*
- \$100 due August 1st - *3rd payment*
- \$100 due September 1st - *final payment*

Winter Guard Payment 2022

## **Ensembles**

### **I. UIL Marching Band Season—Summer/Fall**

All Hawk Band members attend all Marching Band rehearsals & events.

Wind Ensemble & Front Ensemble (Period 1/5)

Philharmonia, Symphonic Winds & Battery (Period 2/6)

Concert Winds (Period 3/7)

Colorguard (Period 4/8)

### **II. UIL Concert Season—Winter/Spring**

Wind Ensemble (Period 1/5)

Philharmonia & Symphonic Winds (Period 2/6)

Concert Winds (Period 3/7)

Colorguard (Period 4/8)

Percussion (Distributed throughout all concert bands by audition)

### **III. Extracurricular Activities—Winter/Spring**

JV Winterguard

Varsity Winterguard

Percussion Ensemble

Jazz Ensemble I

Jazz Ensemble II

Pit Orchestra/Musical

Solos and Ensembles (UIL and Local)

## **Weekly Marching Band Schedule**

Monday - 7:00 am – 8:30 am

Monday - 6:00 pm – 8:30 pm

Wednesday - 7:00 am – 8:30 am

Thursday - 7:00 am – 8:30 am

Friday - 7:00 am – 8:30 am

Members should arrive 15 minutes earlier than the scheduled rehearsal time. Section leaders may call additional sectionals with director approval. Students are expected to attend all rehearsals, football games, competitions, and performances. Students should refer to the The [Hawk Band Calendar](#) for rehearsal and performance dates.

## Attendance Protocol

- Students & parents should refer to the calendar frequently for rehearsal and performance dates. The calendar can be found at <http://www.hawksband.org/calendar>
- Rehearsals, performances, and competitions should NEVER be missed unless there is an illness, family emergency, or special circumstance communicated well in advance
- Directors must be given at least 48 hours advance notice if a student will be absent from rehearsal.
- To report an absence, parents should submit an [Absence Request form](#) located on the band website.
- A confirmation email will be sent to the parent once the Absence Request form is submitted.
- Emergencies causing a student absence should be directly communicated by a parent via email to [Hendrickson.hawk.band@gmail.com](mailto:Hendrickson.hawk.band@gmail.com)
- Any unexcused absence from rehearsal may result in the student not performing in the contest and/or game that week. The directors determine what is excused and what is not.
- Recurring excused OR unexcused absences may lead to a student losing their role in the marching band at the director's discretion.

## Academics & the UIL “No Pass, No Play” Policy

The Hawk Band values academic proficiency. Many Hawk Band students are enrolled in Honors and AP Classes. Numerous AP Scholars and National Merit Scholars in the Hawk Band program have successfully balanced the demands of the band and their academic coursework.

In compliance with University Interscholastic League (UIL) eligibility regulations, students in the Hawk Band must pass all classes with a 70 or above. Ineligible students cannot travel with the band or perform at football games, or marching competitions. To quote UIL guidelines, “In the event an ineligible contestant participates in any music competition, knowingly or unknowingly, the minimum penalty shall be forfeiture of the ratings and awards.”

**Primary vs. Secondary Academic Policy:** A student in a primary position is expected to pass all classes. If a student has below a 70 in any class, at any time in the season, their position may be changed from primary to secondary. This is to protect the band from marching holes in the drill. Students may be subject to submitting weekly grade snapshots in an effort to constantly monitor their grades.

### PFISD Grading Policy

<b>Major Grades</b> 4 or more per quarterly grading period	<b>Minor Grades</b> 10 or more per quarterly grading period
Category Weight <b>70%</b>	Category Weight <b>30%</b>
<ul style="list-style-type: none"><li>• Marching band performance</li><li>• Local and region etude performance</li><li>• Local or UIL solo</li><li>• Concert band performance</li></ul>	<ul style="list-style-type: none"><li>• Preparation/participation in class</li><li>• Independent practice &amp; progress</li><li>• Benchmarks (pass-offs)</li><li>• Weekly Grade Snapshots</li></ul>

## **Facility Expectations**

- No food, gum, or drinks are allowed in the band hall or band facilities.
- Only students in the band program are allowed to enter and use the facilities.
- The practice rooms are not to be used for any reason besides practicing.
- Facilities should be used for their intended purpose.
- 
- Be considerate of Private Lesson Staff. Practice room priority must always be given to lessons taught by staff.
- The band hall and dressing rooms should be cleaned regularly by students.
- Students should not enter the band hall unless a director is present.
- No student is to use the band office computers, phone, or copier without permission.
- Be respectful of groups rehearsing in the band hall and do not disturb them.
- Do not leave valuables unlocked in the band hall or instrument slot. Do not leave valuables in the dressing rooms.
- Instrument lockers shall remain locked and clean.
- All students should be considerate of the directors' requests for assistance and/or performance of tasks around the band hall.

## **Online and Social Media Policy**

Students must maintain a high standard of online and social media conduct. It is the responsibility of students to ensure that private or public member-led conversations, group chats, and websites are appropriate, and to follow the PFISD Student Code of Conduct.

It is also the students' responsibility to immediately report instances of inappropriate behavior to a band director. Any online or social media communication such as Facebook, Twitter, Instagram, Snapchat, emailing or texting is subject to scrutiny by the band directors, teachers, and PFISD administrators.

## Disciplinary Procedure

Hawk Band members are expected to follow all school and district rules including the [PFISD Student Code of Conduct](#) and the [PFISD Fine Arts Handbook](#). Violation of any expectations laid forth by band staff, school, or school district may result in the following:

1. Conference with student/warning
2. Conference with parent
3. Conference with grade-level principal
4. Probationary contract ([see attached](#))
5. Expulsion from band program
6. Other (as designated by school administration)

Students & parents should speak with band directors directly and as soon as possible to address concerns. Failure to follow the PFISD Student Code of Conduct may result in removal from the program. Excerpt from the [PFISD Handbook](#):

### **“Standards of Behavior**

Sponsors of student clubs and performing groups such as the band, choir, and drill and athletic teams may establish standards of behavior—including consequences for misbehavior—**that are stricter than those for students in general**. If a violation is also a violation of school rules, the consequences specified by the Student Code of Conduct or by board policy will apply in addition to any consequences specified by the organization’s standards of behavior.”

## Rehearsal Safety Requirements

Practices are held on the marching band parking lot. Texas weather can be extremely hot, so plan accordingly. The PFISD temperature protocol is found [here: p. 18](#). On unusually hot days, the Fine Arts Director will determine a course of action in the best interest of students. The directors will constantly monitor the weather conditions and make adjustments as necessary for the safety of the students.

- Shirts are mandatory. Attire for all marching band rehearsals includes shorts, practice shirt, hat or cap, athletic shoes (converse-style is not acceptable), & socks.
- Sunglasses and sunscreen are strongly encouraged.
- Students must bring their individual Hawk Band/Guard water jug clearly labeled with their name to all rehearsals. Students should not share water bottles.
- Students should immediately notify a band director if dizzy, weak, or injured.

## Football Game Day Expectations & Materials

On game days, the band will rehearse and run through the half-time show. Practice takes place in the HHS football stadium starting promptly at 7am. The HHS Band Boosters provide meals on all game days and at contests as per the required meal plan. Home games will take place at the Pflugerville Pfield. There are Thursday and Friday football games, so plan accordingly.

<b>Band Inspection Checklist</b>	<b>Color Guard Inspection Checklist</b>
Black marching shoes Black socks T-Shirt for under the uniform Blue Hawk Band Dri Fit for Games Show Shirt for Competitions Section Shirts when appropriate Flip Folder & Music Instrument Water Jug	Uniform Gloves All Equipment Tape Shoes Black Socks Performance Make-Up Water Jug

## **Uniform and Inspection Expectations**

Students should report to inspection early prior to games and performances. Students that do not fully pass inspection will sit out 1 quarter during the game. Inspection criteria:

1. Proper wear, fit, and condition of uniform and all parts.
  - No exposed jewelry, including earrings. Earrings should be covered with bandaids. No distracting makeup
  - No unnatural hair colors (no blue, purple, green, pink, etc).
  - Plan ahead - hair needs to be dyed a natural color by the first football game. Hair should be neatly kept so that it does not reach the collar of the uniform. Long hair should be styled in a bun.
  - Black, gray, or navy headbands can be worn.
2. Condition of equipment
  - Brass: horns polished
  - Woodwinds: horns polished & at least two good reeds
  - Percussion: battery sticks taped correctly & instruments polished
  - Colorguard: all equipment properly taped; all silks checked for wear and tear
  - Flip folder in superior condition, labeled, with all music. Hawk Band water jug.

## **Uniform Financial Responsibility**

It is the responsibility of each band member to track uniform parts for every marching and concert performance, respectively. If any parts of the uniform are lost or damaged beyond normal wear, students are financially responsible for the full value of the replacement. All uniforms will remain in the uniform room except when in use or during laundering.

## **Transportation**

All transportation to events will be on buses. Riding the bus is a privilege, not a right, and members are subject to suspension from bus travel if PFISD [Fine Arts](#) (p.15) or Hawk Band expectations are violated.

1. Students must travel with the group.
2. Remain seated at all times.
3. Talking is to be kept at a reasonable level. Screaming, yelling, etc. is not acceptable.
4. Hawk Band members must act in a dignified manner at all times.
5. Keep all body parts and belongings inside the bus at all times.
6. Only headphones are permitted; no external speakers.
7. Bus lists will be made prior to the first game and students must remain on their assigned bus.
8. No public displays of affection.

## **Alternate Transportation**

This is discouraged. If for some reason, a Hawk Band member requests to ride with parents either to or from a band event, written notice and director approval is required, as per district policy. Only an adult driver has permission to transport students to or from an event. Student drivers holding a driver's license may not transport any student other than themselves. Prior to leaving an event, members must inform their specific bus chaperone

## Decorum in the Stands

1. Hawk Band members are expected to act in a dignified manner at all times. This includes following the [PFISD Student Code of Conduct](#).
2. Once in the stadium, students should remain in their respective sections. Non-band members, including alumni, are not allowed in the band area at any time.
3. All students must have their music in a flip folder.
4. No food, drink or gum. Only food & drink provided by boosters is permitted.
5. Permission from a drum major is required to use the restroom. Never go to the restroom alone.
6. Members must wait to use the restroom until the third quarter, unless there is an emergency.
7. Members should not play their instruments unless the entire band is performing.

## Equipment Usage & Financial Responsibility

The utmost care for school-owned instruments, props, uniforms and equipment is expected. Equipment of all kinds should be handled delicately. If any instruments, props, uniforms, or equipment are lost or damaged beyond normal wear, students are financially responsible for the full value of the replacement.

[School-owned instrument users pay a fee of \\$75 annually and must agree to the terms of this contract.](#) Most band members are expected to provide their own instruments, in special cases (such as percussion, color guard, low brass, or other larger instruments), school owned equipment may be available for rent. The usage fee is \$75 per year. Students who play more than one rented instrument in a semester pay only one rental fee. The fee may be waived if the family can demonstrate severe financial hardship or if the student is playing a secondary instrument at the specific request of the directors to help the band's instrumentation.

## Auditions

There will be two major auditions at the end of the spring and fall semesters to place students in their appropriate band classes and/or to assign parts or chair placements within each ensemble. Students will be evaluated by the directors and/or independent adjudicators. Chair placement within a band may change during the semester at the director's discretion.

## Solo and Ensemble Evaluations

All Hawk Band members are required to participate in either the local or UIL Solo & Ensemble Contest. TSSEC (Texas State Solo and Ensemble Contest) is not required, but highly encouraged.

## Private Lessons

The Robert E. Hendrickson High School Band strongly encourages 100% participation in the private lesson program. In cases of financial hardship, students can obtain an HHS Band Booster scholarship application, available upon request at the beginning of each semester.

All applications should be submitted to [hawkbandscholarships@gmail.com](mailto:hawkbandscholarships@gmail.com) by the first week of school in August for the fall semester, and the last week of school in December for spring semester.

1. Students should [register here](#) for private lessons to request a teacher assignment. The fee structure as per PFISD policy [follows these guidelines](#).
2. Private lessons are 30 minutes, typically weekly.
3. Most lessons are scheduled during the student's band class period.
4. If a student is unable to attend a lesson, they are expected to communicate with the private instructor 24 hours in advance. If advanced notice is not given and the student does not show up for the lesson, payment for that lesson is still required

If you are interested in signing up for private lessons, please contact Mr. Merback at [august.merback@pfisd](mailto:august.merback@pfisd).

## Band & Guard Lettering Requirements, PFISD Policy

Students may earn a letter jacket when they have met any of the following criteria:

- The student has completed three years of high school band/color guard and is enrolled in band/color guard for their senior year.
- The student is enrolled as a senior in color guard and has participated in any combination of three winter guard or marching band seasons.
- The student qualifies for Area or All-State Band.
- The student qualifies for an All-Region ensemble twice in high school (Band/Jazz/Orchestra).

The student is an underclassmen and has fulfilled all three of the following requirements:

- Made a region ensemble once (Band/Jazz/Orchestra)
- Has remained eligible for at least one entire year in high school
- Has been enrolled in private lessons continually for at least 2 years in high school

## **Student Leadership**

The Hawk Band gives students the opportunity to develop leadership qualities. As a member of the Hawk Band, all students will be in an environment to develop their leadership and interpersonal skills. Student leaders are responsible for the majority of the tasks of operating a successful band program. The band directors will delegate a large number of jobs to students not only to make the logistics of running the band easier, but also to develop responsibility in students. The student leaders go through an extensive audition process in order to be selected and are held to the highest possible standards.

Student leadership positions include:

- Drum Major
- Section Leader
- Color Guard Captain
- Band Council
- Librarian
- Quarter Master (uniforms)
- Historian

Leadership auditions are held in the spring each year and are available to all Hawk Band members who have completed at least one year with the program.

## **Boosters & Booster Fees**

Mission Statement: The Hawk Band Booster organization is dedicated to supporting students, directors, and the band program in creating, producing, and performing the best possible marching and concert program. [UIL Booster Guide](#)

The Hawk Band Boosters charge between \$400-\$700 annually for Marching Band Packages. Additional fees apply to Winterguard and Winter Percussion members. Scholarships are offered annually by the Boosters for Marching Band Packages and Private Lessons.

Dayna Dinan, Band Booster President  
[boostershawkband@gmail.com](mailto:boostershawkband@gmail.com)

## Band Handbook Acknowledgement Form 2021-2022

"I, the undersigned, acknowledge that I have completely read the Hawk Band Handbook. I have no questions regarding any portion of the handbook, and agree that the expectations of the Hawk Band Program are clear. I understand that failure to follow the PFISD Student Code of Conduct may result in removal from the program. Excerpt from p. 58 of the PFISD Student Handbook:

'Standards of Behavior:

Sponsors of student clubs and performing groups such as the band, choir, and drill and athletic teams may establish standards of behavior—including consequences for misbehavior—that are stricter than those for students in general. If a violation is also a violation of school rules, the consequences specified by the Student Code of Conduct or by board policy will apply in addition to any consequences specified by the organization's standards of behavior.'

I understand that violation of any of these handbook policies may affect a Hawk Band member's position in the band and they may be subject to removal from the program."

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### PARENT/STUDENT UIL MARCHING BAND ACKNOWLEDGEMENT FORM

*Updated 2021*

No student may be required to attend a marching band related practice for more than eight hours outside the academic school day per calendar week (Sunday through Saturday). This provision applies to students in all components of the marching band. **Exception:** For

schools that begin instruction prior to the fourth Monday in August the limit of eight hours of rehearsal outside of the academic school day per calendar week shall begin on the Tuesday immediately following Labor Day. Schools under this exception shall be limited to eight hours of rehearsal outside of the academic day per school week (12:01 AM on the first day of school of the calendar week through the end of the school day on the last day of instruction of the school week) until the Tuesday immediately following Labor Day.

On performance days (football games, competitions and other public performances) bands may hold up to one additional hour of warm-up and practice beyond the scheduled warm-up time. Multiple performances on the same day do not allow for additional practice and/or warm-up time.

Examples of Activities Subject to the UIL Marching Band Eight Hour Rule.

- Marching Band Rehearsal (Both Full Band and Components)
- Any Marching Band Group Instructional Activity
- Breaks
- Announcements
- Debriefing and Viewing Marching Band Videos
- Passing Off Marching Band Music
- Marching Band Sectionals (Both Director and Student Led)
- Clinics for The Marching Band or Any of its Components

The Following Activities Are Not Included in the Eight Hour Time Allotment:

- Travel Time to and From Rehearsals and/or Performances
- Rehearsal Set-Up Time
- Pep Rallies, Parades and Other Public Performances
- Instruction and Practice For Music Activities Other Than Marching Band And Its Components

NOTE: More information about Marching Band practice limitations can be found at: [www.uiltexas.org/music/marching-band](http://www.uiltexas.org/music/marching-band)

“We have read and understand the Eight-Hour Rule for Marching Band as stated above and agree to abide by these regulations.”